



East Baton Rouge Redevelopment Authority Board of Commissioners Meeting

MINUTES	MARCH 18, 2010	9:00 A.M.	BREC HQ, 6201 FLORIDA BLVD., BATON ROUGE, LA 70806
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MEETING CALLED BY	John Noland, Chair
TYPE OF MEETING	Board of Commissioners - Regular Meeting
FACILITATOR	N/A
NOTE TAKER	Melissa Neyland
TIMEKEEPER	N/A

ATTENDEES	<p>Attending Board Members: Mr. John Noland, Chairman, Dr. Huel Perkins, Secretary and Dr. William Jenkins</p> <p>Also attending: Walter Monsour, Redevelopment Authority President and CEO; Mark Goodson, Redevelopment Authority Vice President; Vickie Smith, Harold Briscoe and Susannah Bing, Redevelopment Authority Project Managers, Melissa Neyland, Redevelopment Authority Administrative Assistant; Whitney Cooper of the Center for Planning Excellence; Ryan Holcomb of City-Parish Planning Commission, Samuel Sanders of Mid-City Redevelopment Alliance; Cheri Ausberry with Capital One Bank; Councilwoman Tara Wicker with District 10; Dana Brown and Karen Phillips with Brown + Danos Landdesign; Donald Hunter with Zion City Revitalization; and Byron Turner with Fannie Mae.</p>
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Agenda topics

	CALL TO ORDER	JOHN NOLAND
DISCUSSION		
CONCLUSIONS	Meeting called to order by Mr. Noland at 9:05 A.M.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

APPROVAL OF FEBRUARY 18, 2010 MINUTES		JOHN NOLAND
DISCUSSION	Mr. Noland asked for approval of the minutes from the February 18, 2010 Board of Commissioners Meeting.	
CONCLUSIONS	Dr. William Jenkins made a motion for the approval of the minutes. Ms. Susan Turner seconded the motion. The minutes were unanimously approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		
FINANCIAL REPORTS		MARK GOODSON
DISCUSSION	Mr. Mark Goodson presented the financial report consisting of a balance sheet and income statement for the period ending February 28, 2010.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		
LOUISIANA QUESTIONNAIRE FOR AUDIT/2009 AUDIT REPORT		WALTER MONSOUR
DISCUSSION	The 2009 Audit Report was presented to the Board for their review. RDA has hired Postlethwaite & Netterville as its outside auditor for annual audits as directed by the Board. RDA is requesting proposals from CPA firms and individuals to serve on a contractual basis as the RDA's comptroller.	
CONCLUSIONS	Mr. Van Mayhall made a motion for the audit be presented to the City Parish contingent upon the Louisiana Compliance question in regards to the creation of the RDA. Dr. Jenkins seconded the motion. The audit was unanimously approved to be presented to the City Parish contingent upon the Louisiana Compliance question in regards to the creation of the RDA.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Answer LA Compliance question	Mark Goodson	March 31, 2010

UPDATE ON THE COMMUNITY IMPROVEMENT PLANS		DANA BROWN & KAREN PHILLIPS
DISCUSSION		
<p>Dana Brown with Brown + Danos Landdesign, presented an update on the progress of the Community Improvement Plans (CIP) Project. The Scotlandville Gateway Workshop was held on March 16th with over 60 people in attendance with the second workshop scheduled for May 15, 9:00 a.m.-12:30 p.m. at the Jewel J. Newman Community Center. The Zion City & Glen Oaks Workshops are scheduled for March 18th 5:30 p.m.-7:30 p.m. at Glen Oaks Middle School and May 22, 9:00 a.m.-12:30 p.m. at Glen Oaks Middle School. The kickoff meeting for the Northdale and Choctaw Corridor workshops is April 13, 2010, and Brown & Danos Landdesign are now working on setting up stakeholder meetings for those communities.</p> <p>The website for the CIP Project is embedded in the RDA website. There is a tab for each Community Improvement Plan.</p>		
CONCLUSIONS		
N/A		
ACTION ITEMS		
N/A		
PROGRAM UPDATES		MARK GOODSON
DISCUSSION		
<p>SMALL BUSINESS FAÇADE IMPROVEMENT GRANTS - Vickie Smith, Project Manager with the RDA reported the RDA has contacted business owners and shared the application process for the Small Business Façade Improvement Grant program. Representative from The Black Chamber of Commerce attended Tuesday's Scotlandville meeting and agreed to market the Small Business Façade Improvement Grant program on its website.</p> <p>RENTAL REHABILITATION – Ms. Smith will reach out to the property owners in the targeted areas. Program allows \$20,000 per unit in rehab cost in exchange for attainable rents on the property.</p> <p>GAP FINANCING PROGRAM – Provides funding for mixed income real estate development projects. Ms. Susannah Bing is preparing a marketing strategy and RDA will begin accepting applications soon. Program Guidelines can be found on RDA website.</p> <p>LAND BANKING – The Property Evaluation Tool assessment for properties within the city limits should be completed by end of July 2010.</p>		
CONCLUSIONS		
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ACTION ITEMS		

N/A		
	NEW BUSINESS	MARK GOODSON
DISCUSSION		
The deadline for Board members to complete and file their Personal Financial Disclosure with the Louisiana Board of Ethics is May 15, 2010.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		
	ADJOURNMENT	JOHN NOLAND
DISCUSSION		
CONCLUSIONS	Mr. Noland adjourned the meeting at 10:16 A.M.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	